

3/14/2017

Dear Patient,

Welcome to Creekside Family Medicine, where our staff is caring and courteous to your needs. To ensure quality care in a timely manner we have Heidi Carr, NP who can see you for all your healthcare needs.

In this packet you will find all the paperwork that you will need to completely fill out and mail back to us. If your appointment date is fairly soon and you don't have time to mail it back, please bring it with you to your appointment. We require that you **arrive for your appointment 15 minutes early** so that our staff can register all your information in our computer system, which will assist in making your appointment run more smoothly and efficiently. We kindly ask that you **please bring your insurance card and a photo ID**, as well as your current medication bottles.

If you are unable to keep your appointment, we ask that you please call us 24 hours in advance to reschedule. We do charge a \$25 No Show charge, which will be billed to you directly if you do not show for your appointment and have not called to reschedule or cancel your appointment in advance.

If you have any questions about any of the forms we are sending you, or if you have any questions regarding your visit, please feel free to contact our office at 607-545-0032 during our regular business hours, which are **Monday– Friday 7:30am –4:30pm**.

The billing is done by Noyes Health business office. If at any time you have a billing question, please contact the billing department at 585-335-6038.

Noyes Health introduced the hospitalist program in 2010 and many local primary care providers are now using this service to assume care of their patients during hospitalization. The hospitalists have a lot of experience with severe illnesses and are in the hospital fulltime should complications arise. We have a good working relationship with the hospitalists at Noyes Health and can discuss with them each patient during their stay at Noyes Hospital.

We look forward to seeing you in the office.

Sincerely,



Heidi Carr, NP